Proxy Form

Annual General Meeting of Creative Arts Napier, Tuesday 30 October 2018

If you decide NOT to attend the Annual General Meeting but would still like to have your say, just follow these three steps:

Step 1: Complete and sign the Proxy Form instructions below. If the Proxy Form has any material errors or omissions (in the opinion of the scrutineer), the Proxy Form in its entirety will be invalidated. If a resolution is completed incorrectly (in the opinion of the scrutineer), the vote for that resolution will be invalidated.

Step 2: **Make a copy** of this form and give it to your nominated person (proxy) to bring with them to the meeting. **Important to note:** If your nominated person (proxy) does not bring this form with them to the meeting, they cannot vote on your behalf.

Step 3: This form must be delivered to the Secretary, Creative Arts Napier Inc at least **48 hours prior to the meeting.**

Please note the Chair of the meeting is able to act as a proxy for any member(s). If you wish to appoint the Chair as your proxy please write "the Chair" in the space provided.

Resolutions for proxy voting (mark only ONE circle in respect of each resolution)

Instruct a proxy to vote, by placing a tick in the relevant circle. If you have appointed a proxy and want him/her to decide how to vote on the resolution, please mark the box "Proxy's Discretion".

I _____ (*name as appears on Creative Arts Napier Inc. membership register*) or tick if appropriate, am a ☐ Life Member ☐ Board Member; thus being a member of Creative Arts Napier I am entitled to attend and vote at the Annual General Meeting.

Annual General Meeting

I hereby appoint _____*(full name of person/proxy or "the Chair")*

of _____ *(address or Creative Arts Napier Inc.)*

as my proxy to vote on my behalf in accordance with my directions at the Annual General Meeting and at any adjournment of that meeting. Unless otherwise instructed, the proxy will vote as he or she thinks fit.

Resolutions

1. **Motion:** That the Society supports the Board's recommendation to transition the operations of the Society to a Charitable Trust to be formed (with similar purposes to the Society), with the assets of the Society are being transferred to the new Charitable Trust, and, once the Society has ceased operations, seeking a declaration of dissolution by the Registrar of Incorporated Societies under section 28 (1)(a) of the Incorporated Societies Act 1908.

For	Against	Abstain	Proxy's Discretion
○	○	○	○

Signature of member _____