



Creative Arts Napier Incorporated

Constitution

Approved 14th January 2015

1. Name

The name of the Society shall be Creative Arts Napier Incorporated.

2. Objects

The objects of the Society shall be:

2.1 To encourage participation by all sections of the community in the arts and other cultural and educational activities

2.2 To promote the Arts in the community

2.3 To advocate for the arts in the community

3. Powers

3.1 The Board shall have the power to do all the things that are necessary to meet these objects, including the power to raise money for them, to open bank accounts and make payments related to the objects of the Society. The bank accounts will have as signatories two of the following: Chairperson, Treasurer, Secretary, and any other agreed member of the Board

3.2 To purchase or lease property necessary for the Society's existence

3.3 The engagement of staff and the appointment of representatives

4. Registered Office

The registered office is currently Creative Arts Napier Incorporated, situated at 16 Byron Street, Napier

5. Membership

5.1 Any Person whose interests are those of this Society's objects and who supports these objects may apply to become a member. They will be required to conform to the Rules of this society.

5.2 There shall be a category of life membership, which will be awarded as seen fit by the Board.

5.3 Members directly employed by CAN (staff or volunteers) are not eligible to be Board members

6. Register of Members

A register of current members will be maintained

7. Officers

The officers of the Society shall be the Chairperson, Secretary and Treasurer

8. Meetings

9.1 The Society shall hold an Annual General Meeting within four months after the end of the financial year.

9.2 Members will be notified at least fourteen days prior to the meeting and the meeting shall also be publicly notified

9. Special Meetings

A special meeting may be called at any time either by the Board, or by a minimum of one quarter of the current members. If the membership requests a meeting, this must be given in writing and signed by those members making the request



10. Voting

Each member attending the Special or Annual General Meeting shall be given one vote. The vote may be either by secret ballot or by show of hands. In the event of a tied vote the Chairperson shall have both a deliberative vote and a casting vote

11. Quorum

A Quorum at any Meeting shall be five members.

12. Board

The affairs of the society will be administered by the Board. The Board shall consist of:

13.1 A Chairperson, Secretary and Treasurer and a maximum of six other members

13.2 Additional persons may be co-opted onto the Board provided that the overall number of officers and Board members does not exceed clause 13.1

13. Personal Benefit

No member of the Society will receive or obtain any pecuniary gain from the operations or property of the Society. This does not prevent any member receiving normal payment for services supplied if the Board deems the payment appropriate. It also does not prevent the reimbursement of expenses incurred by Society members provided these expenses are related to meeting the objects of the Society

14. Common Seal

This shall be kept in the registered office and shall be affixed by authority of the Board

15. Indemnity of Officers

No members of the Board including the Secretary or Treasurer shall be liable for any loss, damage or misfortune occasioned by an error of judgement or oversight on his / her or other Board member's part.

16. Financial Year

The financial year shall be from 1st July to 30th June

17. Winding Up

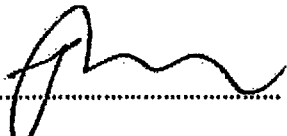
In the event of a majority of the Board deeming it appropriate to wind up the Society, a Special General Meeting will be held for this purpose. If two thirds of those members present vote to wind up the Society, the Society will be wound up. All surplus assets, after the payments of all costs, debts and liabilities will be disposed of by gift to another charitable body, which has similar objectives of promoting the arts within the community

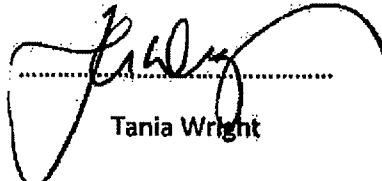
18. Rule Changes

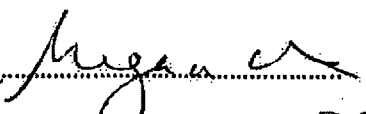
19.1 No addition or alteration or recession of the rules shall be approved if it affects the charitable objects, personal benefit clause or the winding up clause. The provision and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document

19.2 No rule change can be made to this constitution unless they have been approved by the Members at a Special General Meeting, or at the Annual General Meeting. Any rule change is subject to the provisions of clause 19.1

Rule changes noted in Minutes 8/04/15 and witnessed by:


Drew Bradley


Tania Wright


Megan Landon 5.5.15

Date: 4/5/15